

CHECK LIST

PROPOSAL FOR DIVERSION OF FOREST LAND FOR NON-FORESTRY USE UNDER FOREST (CONSERVATION) ACT, 1980.

SN	Name of Document (s)	Provided or not	If not provided why	Page Number
1	Check list of project proposal.	YES		
2	Demand letter of the project authority, if submitted.			
3	Main application Form from Part-I to V as prescribed in the rules under Forest (Conservation) Act, 1980 with all its columns duly filled up and signed by the competent authority with date, place and their official seal. All the information of Part-I of the Form A including Item-wise Breakup of the forest area required must be given in the Form itself by expanding the columns.			
4.	Detail note on the project. It must include the information regarding the number of village and number of persons to be benefited from the project including employment generation.			
5.	Map of the project site forest are demanded clearly showing forest boundaries and adjoining areas with their land use in distinct colours in 1:50000 or any other suitable scale on original survey of India toposheet. If the area is very small, in addition to above, an index map b submitted showing forest boundaries and a location map on a larger scale with land use of the area required duly signed by DO and CF concerned.			
6.	Lay-out plan of project site. Incase of linear diversions of forest land, linear map or a diagrammatic map of the project site, if it is not a linear diversion, should be enclosed.			

7.	Statement showing the details of forest area involved i.e. Survey No. /Coup No. Compartment No. etc. and item –wise breakup of the forest area proposed for diversion duly signed by DFO.			
8.	Statement giving the details of non-forestry involved in the proposal.			
9.	Certificate from the Collector/ Deputy Commissioner that no alternative suitable non-forest land is available for the project in question.			
10.	Justification for locating the project in forest area to be given by User agency and countersigned by DFO.			
11.	Certificate for minimum use of forest land to be submitted by User Agency giving details of areas and trees involved in the alternatives examined and reasons for their rejection duly countersigned by DFO.			
12.	Const benefit analysis as per the guidelines issued under Forest (Conservation) Act, 1980 in prescribed format, wherever required.			
13.	No Objection Certificate from local bodies except in cases of linear diversion and public utility projects.			
14.	Status of clearance under Environment (Protection) Act, 1986 wherever required.			
15.	Detail scheme for rehabilitation of project affected person, wherever required.			
16.	Detail Catchments Area treatment Plan, wherever required. The CAT Plan should be prepared on the basis of actual survey of areas and its classification in various categories requiring different engineering/afforestation and other treatments in phased manner.			
17.	Detail Reclamation Plan, wherever required. It should be realistic exhaustive and complete in all respects along with relevant maps in distinct			

	colours. It should also include the details of back fillings, afforestation and execution of such works, wherever required.			
18.	<p>In case of proposal regarding Road/Railway line/Transmission line, the following information/documents must be given:-</p> <ul style="list-style-type: none"> (a) Length and width of Road/Railway line/Transmission line passing through forest and non-forests area. (b) Length of Road already existing constructed out of the total length involved in the project proposal. (c) In case of transmission line:- <ul style="list-style-type: none"> (1) Number of towers to be erected both in forests and non-forests area. (2) Width of the right of way for transmission. 			
19.	<p>In case of proposal regarding Hydro Electric Projects, the following information/documents must be given:-</p> <ul style="list-style-type: none"> (a) Component wise total area requirement. (b) Copy of Memorandum of Understanding. (c) Copy of Techno-Economic clearance. (d) Copy of Implementation Agreement. (e) NOC form I&PH Department. (f) Authorization to the applicant by Project Authority. 			
20.	<p>In case of mining proposal, the following information/documents must be given:-</p> <ul style="list-style-type: none"> (a) Certificate from the competent authority like District Mining Officer/Geologist, regarding non-availability of the same mineral/ore in the nearby non-forest area. 			

	<ul style="list-style-type: none"> (b) Estimated reserve of each mineral/ore in the forest area and non-forest area. (c) Total area demanded and extent of forest area involved in the proposed mining lease shown in distinct colours on relevant maps. (d) Proposed period of mining lease. (e) Minimum distance of the proposed site from Wildlife Sanctuary and National Park. (f) A copy of the mining plan duly approved by IBM, Nagpur be enclosed. (g) Phased reclamation plan of the project area. (h) Copy of lease deed/agreement entered into with the district authorities. (i) The details of Safety Zone Area for the mining as per para 4.7 of the guidelines. The undertaking from the project authority to bear the cost of fencing the safety zone area and afforestation over one and half times of degraded forest area. The details of safety zone to be ascertained by the competent authority viz Indian Bureau of Mines/Department of Geology and Mining of State Government. 			
21.	<p>In case of a retail outlet of an oil company the following information/documents must be given:-</p> <ul style="list-style-type: none"> (a) Copy of letter of intent issued by the Oil Company. (b) Site selection certificate as per Government of India guidelines. The DFO should certify the distance between two retail outlets on either side of the outlet in question. (c) Lay-out plan showing dimensions of 			

	<p>proposed approach road fro entry and exit with clear area calculation. The area proposed for diversion should be shown in distinct colour.</p> <p>(d) The area calculation for the curves should invariably be given in the layout plan.</p>			
22.	Undertaking by User Agency to bear the cost of compensatory afforestation duly countersigned by the DFO.			
23.	Undertaking by User Agency to pay the Net Present Value (NPV) of the forest land involved duly countersigned by the DFO.			
24.	Species-wise and Girth class wise enumeration list and abstract of trees (abstract to be given at the end of the list) standing n the forest area in question neatly typed or computerized and duly signed by DFO.			
25.	Site inspection report of the forest area involved in the project proposal by concerned DFO or higher level Forest Officer in prescribed format.			
26.	Details of non-forest land/degraded forest area identified for compensatory afforestation viz. Survey No. Compartment No., Village, Tehsil, District etc. along with map or on 1:4 mile scale alongwith the boundaries of adjoining areas with their land use in district colours.			
27.	Detailed scheme for compensatory afforestation on identified non-forest area/degraded forest area at present wage rates duly signed by DFO and counter signed by the CF concerned. The CA scheme must include all the technical details, details of wok scheduled total financial outlay and proposed monitoring mechanism.			
28.	Certificate from the DFO that non-forest land selected for compensatory afforestation is in a compact block and contiguous to forest area or in close proximity of forest area and suitable from the			

	management and protection point of view.			
29.	Suitable certificate from Divisional Forest Officer that the area identified for compensatory afforestation is suitable for raising plantation.			
30.	Certificate from the Chief Secretary regarding non-availability of non-forest land in the State for raising compensatory afforestation, where applicable.			
31.	Any other information/documents attached. Please specify.			

Date-----
Place-----

Divisional Forest Officer

Forest Division
Office seal _____

Countersigned by:-

Nodal Officer (FC)
Government of _____
Office Seal _____

ANNEXURE-II

CHECK LIST SERIAL NUMBER: - 07

**STATEMENT SHOWING DETAILS OF FOREST AREA
PROPOSED FOR DIVERSION**

SN	District	Division	Range/Tehsil/ Village	Khasra/Survey or Compartment number or KM. Stone	Forest area proposed for diversion (Ha)	Legal status of Forest area	Remakes
1.	2.	3.	4.	5.	6.	7.	

Date-----
Place-----

Divisional Forest Officer
_____ Forest Division
Office seal _____

CHECK LIST SERIAL NUMBER: - 08

STATEMENT SHOWING DETAILS OF NON-FOREST AREA INVOLVED IN THE PROPOSED

SN	District	Division	Range/Tehsil/ Village	Khasra/Survey or Compartment number or KM. Stone	Forest area proposed for diversion (Ha)	Legal status of Forest area	Remakes

Date-----

Place-----

Signature of User Agency

Office seal_____

Forwarded by:-

Divisional Forest Officer

_____ Forest Division

Office seal_____

CHECK LIST SERIAL NUMBER: - 11

CERTIFICATE FOR MINIMUM USE OF FOREST LAND

This is to certified that the forest area involved in the proposed is unavoidable and barest minimum forest area i.e. ____ ha area is proposed for diversion.

Date-----
Place-----

(Signature of User Agency)
Office seal _____

Countersigned by:-

Divisional Forest Officer
_____ Forest Division
Office seal _____

CHECK LIST SERIAL NUMBER: - 22

**UNDERTAKING FR PAYMENT OF COST OF
COMPENSTATORY AFFORESTATION**

I/we _____, hereby, undertake to pay the entire amount for compensatory afforestation in lieu of the forest area diverted for _____ as per prevailing wage at the time of plantation.

Date-----
Place-----

(Signature of User Agency)
Office seal _____

Countersigned by:-

Divisional Forest Officer
_____ Forest Division
Office seal _____

CHECK LIST SERIAL NUMBER: - 23

**UNDERTAKING FOR PAYMENT OF NET PRESENT VALUE
FOREST AREA**

It is to certify that I/we _____,
have applied for diversion of _____ ha of forest area for the purpose
of _____. I /We, hereby undertake to pay
the net present value (NPV) of the above forest land.

Date-----
Place-----

(Signature of User Agency)
Office seal_____

Countersigned by:-

Divisional Forest Officer
_____ Forest Division
Office seal_____

CHECK LIST SERIAL NUMBER: - 25

SITE INSPECTION REPORT NOT BELOW THE RANK OF DCF (for the forest land to be diverted under FCA)

A proposal has been received by this office from _____ for diversion (under FCA-1980) of ____ ha of forest land for non-forestry purpose. The project envisages the use of forest land for* _____. The site inspection of the land involved in the proposal has been done by me on date-----.

On inspection of the site, it is found that the land required by the user agency is a RF/DPF/Unclassed _____ forest measuring _____ ha.

The requirement of forest land as proposed by the user agency in Col. 2 of part-I is unavoidable and is barest minimum required for the project.

Whether any rare/endangered/unique species of flora and fauna found in the area. If so, the details thereof.

Whether any protected archaeological/heritage site/defence establishment or any other important monument is located in the area. If so, the details thereof with NOC from competent authority, if required.

**

- (a) The user agency has not violated the provisions of Forests (Conservation) Act, 1980 and no work has been started without proper sanction.
- (b) It has been found that the user agency has violated the Forest (Conservation) Act, 1980 provisions. A detailed report as per para 1.9 of Chapter1, Part C of handbook of Forest (Conservation) Act, 1980 is attached.

Specific recommendation for acceptance or otherwise of the proposal.

Place _____
Date _____

(Signature)
Name _____
Designation _____
Office Seal _____

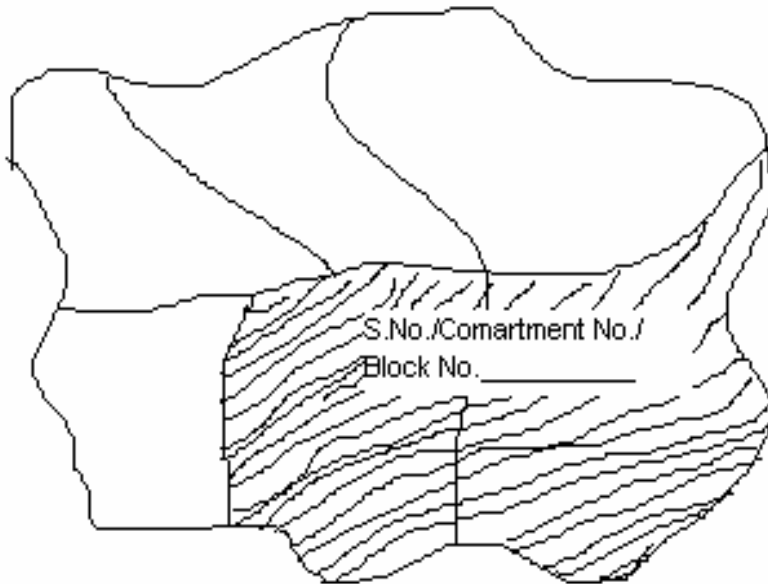
- N.B** * state the purpose for which the forest land is proposed to be diverted.
** out of (a) and (b) tick (✓) the option which is applicable and cross (x) the option which is not applicable


As per letter number 2-2/2000-FC dated 16.10.2000 from Ministry of Environment & Forests, Government of India for proposal involving less than 40 ha of forest land, the site inspection report from DCF is required and for proposal involving more than 40 ha of forest land site inspection report of Conservator of Forests is required.

CHECK LIST SERIAL NUMBER: - 26

LOCATION MAP

Location Map of Non-forest/degraded forest Area identified for Compensatory Afforestation in lieu of proposal for diversion of ___ ha of forest land _____ in _____ District _____ Village _____ Tehsil _____ District _____ Forest Division _____ Forest Range _____ block No./ Compartment No./Survey No. _____ Area _____ .



 Area to be taken for Compensatory Afforestation

Divisional Forest Officer
_____ Forest Division
Office seal _____

CHECK LIST SERIAL NUMBER: - 27

“SCHEME FOR COMPENSATORY AFFORESTATION”

Detail scheme for Compensatory Afforestation to be carried out in lieu of _____ ha of forest area to be diverted for _____ in _____ District.

1. Detail of degraded forest land /non-forest land:-

District _____ Village _____

Tehsil _____ Name of Division _____

Range _____ Block/Compartment/Survey No. _____

Area to be afforested _____

2. Description of Area

- i. Whether the site selected for Compensatory Afforestation is a land bank or not _____
- ii. If the CA site is other than the land bank, reasons be given _____
- iii. In case of non- forest area identified for CA, then what is the distance of CA site from the adjoining forest boundary _____
- iv. Soil type _____
- v. Topography a. Hilly/Undulating /Plain
b. Slope- Steep/Medium/Gentle.
- vi. Whether the are is bearing any root stock of vegetation _____

3. Plantation Model

Copy of the approved Compensatory Afforestation Scheme/Model showing component wise physical and financial breakup to be enclosed.

4. Schedule of Plantation Programme

Detail of year wise break-up of requirements of funds is as under:-

Year	Area	Rate/ha	Total Amount
0 th Year			
1 st Year			
2 nd Year			
3 rd Year			
4 th Year			
5 th Year			
Supervision Charge			
Total			

5. Technical details

Technical details of Compensatory Afforestation Scheme are as follows:-

- (a) General Details
- (b) Spacement
- (c) Species
- (d) Plantation Method
- (e) Soil and Moisture Conservation Works
- (f) Protection (Fencing, Watch man, People's Participation etc.)
- (g) Proposed Monitoring Mechanism
- (h) Any other information.

Divisional forest Officer
_____ Forest Division.

CHECK LIST SERIAL NUMBER: - 29

“LAND SUITABILITY CERTIFICATE BY DFO CONCERNED”

This is to certify that _____ ha land bearing Survey No. /
Compartment No _____ of Village _____ Tehsil _____
district _____ identified for Compensatory Afforestation is
suitable for plantation from management point of view and is free from all
sorts of encumbrances and encroachment.

Place _____

(Divisional Forest Officer)

Date _____

_____ Forest Division

Office Seal _____
