



Office of HP State Compensatory Afforestation Fund Management & Planning Authority
(HP State CAMPA), Aranya-Bhawan, Talland, Shimla - 171 001.

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No. Ft. CAMPA/48/2010/Exe.Com/Vol-II

Dated: Shimla-1, the

09 APR 2014

To

1. Pr. CCF (WL) Shimla
2. Addl. Pr. CCF (Fin & Plg.)/ (FCA), Shimla
3. Addl. Pr. CCF (WP), Mandi/ (R&T), S/Nagar
4. Dy. Controller (FCA), Talland, Shimla.
5. Member Secretary, HP Eco Development Society, Forest Complex, Holta, Palampur. (HP)

Subject: Proceedings of 9th meeting of HP State CAMPA - Executive Committee held on 22.03.2014.

Sir,

The Proceedings of 9th meeting of HP State CAMPA - Executive Committee, held under the chairpersonship of Principal CCF (HoFF), HP, on 22.03.2014, are sent herewith for information and further necessary action please:-

Encls. AA

Yours faithfully

[Signature]

Member Secretary,

HP State CAMPA- Executive Committee
-cum- CF (CAT Plans), Shimla

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Endst. No. As Above/

Dated: Shimla-1, the 09 APR 2014

Copy, along with a copy of proceedings of above said meeting of HP State CAMPA - Executive Committee as also a copy of Agenda Note, is forwarded for favour of information to :-

1. Secretary General, HPPF, Uttam Bhawan, Near 103 Tunnel, Shimla- 171004.

Encis. AA

[Signature]
7.4.2014

Member Secretary,

HP State CAMPA- Executive Committee
-cum- CF (CAT Plans), Shimla

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PROCEEDINGS OF 9th MEETING OF HP STATE CAMPA - EXECUTIVE COMMITTEE
HELD ON 22.03.2014

The 9th meeting of the Executive Committee of HP State CAMPA was held under the chairpersonship of Principal Chief Conservator of Forest (HoFF), Himachal Pradesh, on 22.03.2014 in Conference Hall, HPFD Headquarters, Talland, Shimla. Following members of the committee were present in the meeting:-

1	Shri Lalit Mohan	Pr. CCF (Wildlife), Shimla
2	Shri S. S. Negi	Addl. Pr. CCF (CAT Plans), Shimla
3	Shri Surinder Kumar	Addl. Pr. CCF (Fin. & Plg.), Shimla
4	Shri Rajiv Kumar	CCF (IT), Shimla – Special Invitee
5	Shri Anil Vaidya	Nodal Officer, State CAMPA & CF (CAT Plans), Shimla
6	Shri Sulekh Tomar	Supdt (FCA) – Rep. Addl. Pr. CCF (FCA), Shimla
7	Shri Ravinder Sharma	Section Officer – Rep. Dy. Controller (F&A), Shimla

2. The Agenda Items discussed in the meeting and decisions taken on the same are as under:-

AGENDA ITEM - 9.1

9.1: Action Taken Report on 8th Meeting of Executive Committee:

The Action Taken Report on the decisions taken in 8th meeting of the State CAMPA - Executive Committee held on 12.08.2013 is at Annexure – 1 (Pages: 02 to 06). The Executive Committee may like to peruse the same.

Decision Required: The Executive Committee may peruse the Action Taken Report of 8th meeting.

Decision Taken: The Action Taken Report of 8th meeting was perused by the committee and following decisions were taken:-

(1). Reconciliation of FCA levies:

- o The committee decided that the APCCF (FCA) will reconcile all the FCA levies sector-wise and project-wise with Adhoc CAMPA, Gol at the earliest and the detail of the same be provided to CAMPA.

(2). Recasting of CAT Plans:

- o The committee took note of inordinate delay in finalizing the recast CAT Plans of Satluj and Beas Basins. It was decided that this work be completed by 30.04.2014 positively and the concerned CCFs/CFs be directed to ensure the compliance.

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(3). Customised Accounting Software for CAMPA:

- The committee decided that the CCF (IT) will expedite the process of development of the software at the earliest.

(4). Eco-Task Force:

- It was decided that the department will hold internal meetings as also with ETF to find out ways as to how the manpower can be deployed during non-plantation season for protection works like fire control etc. In the meantime, ETF will be deployed for plantation work also during the coming monsoon season. However, if need be, their location will be changed to tougher areas where their services can be utilised more gainfully and effectively.

(5). Utilisation of Funds – pending UCs from Urban Development department:

- The committee decided that the Department of Urban Development may be asked to utilise the entire amount by 31.04.2014 and provide the awaited UCs against the balance amount of Rs. 70.00 Lakh, failing which the unspent amount, along with interest accrued thereon, may be got refunded.

(6). Providing Office Helpers/Peons to CAMPA:

- With respect to the demand of State CAMPA to provide office helpers/peons, the Chairperson desired that the APCCF (HRD) may provide atleast two peons to CAMPA office at the earliest.

AGENDA ITEM - 9.2

9.2: Likely Release of CAMPA funds from Adhoc CAMPA during 2014-15

The Hon'ble Supreme Court of India, vide its recent orders dated 12.03.2014, has permitted Adhoc CAMPA to release an amount equal to 10% of the principal amount lying at the credit of each State/UT, out of the interest portion accumulated with Adhoc CAMPA.

As per available information, principal amount of Rs. 805.00 crore approximately, is at the credit of Himachal Pradesh state against which a release of about Rs. 80.00 crore becomes due to the State CAMPA during 2014-15. The CAMPA APO for 2014-15 is therefore to be framed at par with the expected release of funds from Adhoc CAMPA. The APOs for 2014-15 may be sought from the field and will be compiled to the tune of this expected outlay.

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Decision Required: The Executive Committee may take note of expected release for 2014-15 and permit seeking APOs from field offices.

Decision Taken: The committee took note of the expected release of Rs. 80.00 crore from Adhoc CAMPA for 2014-15 and directed that the CAMPA APO for 2014-15 may be prepared in consonance with the expected release of funds. It was decided that the APOs for 2014-15 may be called from the field offices latest by 20th April 2014 so that the complied APOs can be placed before the Executive and Steering Committees for approval.

AGENDA ITEM - 9.3

9.3: Sector-wise Prioritisation of Funds for 2014-15

The sector-wise allocation of the expected release of Rs. 80.00 crore for 2014-15 is required to be prioritised. The MoEF, GoI has highlighted the need for clearance of pending compensatory afforestation on priority. Presently, there is backlog of about 8800 Ha. of Compensatory Afforestation pertaining to the previous years which needs to be cleared. To clear the total backlog of CA of previous years including maintenance, funds of about Rs. 50.00 crore are required. Keeping in view the limited availability of funds during 2014-15, a decision is required to be taken in principle whether all the pending CA is to be undertaken during 2014-15. Another limiting factor in liquidating the entire backlog of CA is the fact that sufficient nursery stock may not be available for raising plantations in the field.

It may also be added that apart from CA, implementation of CAT Plans is also a priority sector which is required to be funded as per year-wise phasing given in the respective CAT Plan document. Similarly, the other sectors like WLMPs, SCW Plans and NPV are also priority sectors under which various activities are on-going and needs to be sustained continuously. Hence, there is a limit upto which CA backlog can be wiped out in a single year and a rational formula needs to be adopted to frame the APO for next year. It is proposed that the CA Targets for 2014-15 may be targeted around 4500 Ha, in comparison to present year's targets of 2379 Ha, which seems achievable and will involve funding of about Rs. 27.00 crore. The balance available funds can be allocated to other sectors with major portion going to CAT Plans with NPV at third place.

Decision Required: The Executive Committee may consider and approve the proposal to double the CA targets during 2014-15 with proportionate allocation to other sectors as mentioned above so that the CAMPA APO 2014-15 can be framed accordingly.

Decision Taken: The committee approved the proposal for giving thrust to achievement of targets under Compensatory Afforestation and decided that a target of about 4500 hectare may be aimed for achievement during 2014-15. The committee also approved the tentative size of sector-wise APOs of CA (Rs. 27.00 crore), CAT Plans (Rs. 30.00 crore), NPV (Rs. 20.00 crore), WLMPs (Rs. 2.50 crore) and S&WC Plans (Rs. 0.50 crore) with total outlay of Rs. 80.00 crore of CAMPA APO for 2014-15. The committee directed that under NPV the provision for Lantana Eradication scheme may be increased so that this activity is speeded up. In addition to this, the committee also decided to introduce another activity for urban forestry/eco park and subsidiary silvicultural operations in forests.



AGENDA ITEM - 9.4

9.4: Preparation of Accounts of State CAMPA for 2012-13 and 2013-14

The AGHP has conveyed that the accounts of State CAMPA may be prepared and submitted on Double Entry Accounting System applicable to Central Autonomous Bodies. This new system, based on commercial accounting, was introduced first time for the preparation of CAMPA accounts and the existing staff of HPFD dealing with accounts was not acquainted with this system of accounting. Therefore, the accounts for 2009 to 2012 were got prepared through a Chartered Accountant Firm hired for the purpose.

In 7th meeting of Executive Committee, the proposal for procurement and installation of Tally Software to be used for CAMPA accounts was approved. Later in 8th meeting of EC, the idea of procuring tally was switched over to GIS based multi-use customised software. However, neither Tally nor customised software could be procured and made operational as yet.

Therefore, the work of preparation of CAMPA accounts for 2012-13 and 2013-14 has again been assigned to chartered accountant firm – M/S Anil K Sood, Shimla for a contractual amount of Rs. 2,30,338/-. The Executive Committee is requested to approve this arrangement.

Decision Required: The Executive Committee may approve the arrangement.

Decision Taken: The committee perused and approved the agenda.

AGENDA ITEM - 9.5

9.5: Internal Audit of State CAMPA

The CAMPA guidelines provide for Internal Audit of CAMPA accounts. The AGHP is also insisting for the Internal Audit. The internal audit of CAMPA, since its inception in 2009, is due and is required to be undertaken at the earliest. Presently, there exists no system for the Internal Audit of CAMPA. Therefore, a suitable system is required to be evolved for this purpose.

It is, therefore, proposed that the arrangement for Internal Audit of CAMPA through a Chartered Accountant may be approved in principle. If this arrangement is approved, the work of Internal Audit for the period 2009-10 to 2013-14 will be assigned to a Chartered Accountant by floating EoI.

Decision Required: The Executive Committee may approve the arrangement for Internal Audit of CAMPA accounts through Chartered Accountant.

Chaudhary
Decision Taken: The committee approved the proposal of assigning the work of Internal Audit of State CAMPA to a Chartered Accountant by floating Expression of Interest in this respect.

AGENDA ITEM - 9.6

9.6: Monitoring and Evaluation of CAMPA Works

The CAMPA guidelines provide for spending up to 2% of the CAMPA funds on Monitoring and Evaluation. Though monitoring of some CAMPA works like CAT Plans in Satluj Basin including CAT Plan of Koldam HEP stands already done, yet, the monitoring proposed for the works executed up to 31.03.2013 under CA, CAT Plans and NPV etc. remains to be undertaken.

The Steering Committee, in its 9th meeting, has highlighted the need to utilise the funds provision made in NPV APO 2012-13 for third party monitoring of CAMPA works. The idea of getting the monitoring of CAMPA works done through HFRI/FSI could not be matured as per preliminary discussions held with both the institutions. The State CAMPA has approached FRI, Dehradun for getting the monitoring of all plantations done under CAMPA for the period 2010-11 to 2012-13. The FRI has agreed to undertake the assignment and has submitted a proposal of Rs. 50.00 Lakh for undertaking monitoring of works over 5546 ha. at the rate of Rs. 9.0 Lakh per 1000 ha. of plantation. The Executive Committee is requested to consider and approve the assignment of monitoring work to FRI Dehradun.

Decision Required: The Executive Committee may consider and approve assigning the third party monitoring of CAMPA plantations to FRI Dehradun.

Decision Taken: With respect to the proposal of getting third party monitoring of plantations got done through FRI Dehradun, the committee directed to seek clarification from FRI Dehradun whether the proposal also includes the monitoring of Soil Conservation works done under CAMPA. The committee desired that apart from the monitoring of plantations, soil conservation works may also be got monitored and evaluated either as single package or separately simultaneously or in tandem. It was also decided that the monitoring of CAMPA works be got done basin-wise.

AGENDA ITEM - 9.7

9.7: Enhancement of Wages of Contractual Staff of Rampur Circle

The computer operators, previously working in SVWDS Rampur, were re-engaged in Rampur Circle on contract basis @ Rs. 7000/- per month. A number of representations have been received from the contractual employees for enhancing their wages to Rs. 13,500/- per month equivalent to the amount being paid to the computer operators working in HPSEDC etc. in accordance with the rates approved by GoHP. It is proposed that the matter of enhancement of wages to computer operators may be placed before the steering committee for consideration. The Executive Committee is requested to consider and approve the agenda for placing before the Steering Committee.

Need
Decision Required: The Executive Committee may the agenda for placing before the Steering Committee for consideration.



Decision Taken: The committee perused the proposal and decided that instead of following the uniform rate of Rs. 13500/-, a slab rate approach be followed for adoption in CAMPA with respect to the salaries of computer operators. Following salary structure was approved for placing before the Steering Committee:-

Salary on initial engagement	= Rs. 7,000/- per month.
On completion of 3 years	= Rs. 9,000/- per month.
On completion of 5 years	= Rs. 11000/- per month.
On completion of 7 years	= Rs. 13500/- per month.

The above rates will be applicable prospectively. However, the services rendered previously will be counted for calculating the length of service.

AGENDA ITEM - 9.8

9.8: Enhancement of Wages of Office Assistant of CAMPA office

One retired employee was engaged in CAMPA office as Office Assistant at the fixed amount of Rs. 17,000 per month after the approval of EC and SC. The official has completed one year's service on contractual basis and has represented to increase his wages to Rs. 20,900/- which is the differential amount between his last pay drawn and amount of pension. Keeping in view the increase in price index, an increase of 20% has been allowed to regular government servants during the year. It is, therefore, proposed that a lump sum increase of Rs. 2000/- may be allowed to the contractual employee engaged after retirement bringing his wages to Rs. 19,000/- per month.

Decision Required: The Executive Committee may consider and approve the enhancement of wages of contractual Office Assistant from Rs. 17,000/- to Rs. 19,000/- per month.

Decision Taken: The committee decided that since the DA rates have increased by 20% during the past one year, hence, 10% increase may be allowed to contractual Office Assistant on the existing emoluments of Rs. 17000/- with effect from 01.04.2014 onwards.

AGENDA ITEM - 9.9

9.9: Revised APOs for 2013-14

The Steering Committee, in its 9th meeting, had approved APO for 2013-14 as under:-

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(Rupees in crore)		
Sr. No.	Sector	Amount Proposed
1.	Net Present Value (NPV)	17.99
2.	Compensatory Afforestation (CA)	17.99

3.	CAT Plans	37.26
4.	RIM Plantation	0.00
5.	WL Schemes	5.62
6.	Soil & Water Conservation Plan	0.32
7.	Reclamation plan	0.00
	Total	79.18

During the course of implementation of this APO, certain changes within the activities were necessitated due to practical implementation problems in the field, revision in norms, changes in estimated amounts, arising of additional activities/works to be undertaken on priority due to natural calamities and other unforeseen circumstances. Some of the activities being demand driven, have also resulted in savings due to lesser demand. The savings/excesses in previously earmarked funds were re-appropriated to other activities to achieve maximum utilisation of funds. Owing to all these reasons, changes within the activities under the APOs of NPV, CA, CAT Plans and WLMPs have been made with the approval of Chairperson, Executive Committee. However, there is no change in total outlay of a sector or CAMPA APO as a whole.

The revised APOs of NPV, CA, CAT Plans and WLMP sectors, incorporating all the changes as on date, are placed at Annexures - 2a to 2d (Pages: 16 to 57). The Executive Committee is requested to approve the changes made in revised APO as on date. The Final APO as per the position on 31.03.2014 will be placed before the committee in its next meeting.

Decision Required: The Executive Committee may approve the changes made as on date in the APOs for 2013-14.

Decision Taken: The committee perused the revised APOs for 2013-14 and approved the changes made till date and further decided that the final APO after the close of financial year be placed before the committee.

AGENDA ITEM - 9.10

9.10: Review of Progress Achieved in respect of APO for 2013-14

For the year 2013-14, the approved CAMPA APO is Rs. 79.18 crore. Against this APO, the sector-wise position with respect to the achievement made up to 31.12.2013 is as under:-
(Rupees in crores)

Sr. No.	Sector	Approved APO 2013-14	Latest Achievement	Balance
1.	Net Present Value (NPV)	17.99	13.09	5.19
2.	Compensatory Afforestation (CA)	17.99	14.69	3.30
3.	CAT Plans	37.26	25.86	11.40
4.	WL Schemes	5.62	0.95	4.67
5.	Soil & Water Conservation Plan	0.32	0.32	0.00



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6.	Reclamation plan	0.00	0.00	0.00
	Total	79.18	54.91	24.56

It is submitted that the physical and financial progress reports are being compiled on quarterly basis and thus are available for the quarter ending 31.12.2013. The sector and circle-wise progress reports are attached at Annexure – 3 (Page: 59-87).

The Executive Committee may like to peruse and take note of the progress.

Decision Required: The Executive Committee may peruse and take note of the progress.

Decision Taken: The committee took note of the achievement under State CAMPA.

AGENDA ITEM - 9.11

9.11: Any Other Item

The members of the Executive Committee may like to bring up and discuss any other issue, with the permission of Chair.

Decision Required: The Executive Committee may permit any other issue under this agenda. Following additional items were placed before the Executive Committee for consideration:

- i. **Requirement of Computers:** It was discussed that various sections of HPFD may be strengthened to enable them to achieve the objectives of State CAMPA more efficiently. It was decided that 8 No. computers will be procured and provided for the purpose.
- ii. **Requirement of Computer Operators/Data Entry Operators:** It was decided that three computer operators/Data Entry Operators may be engaged for MIS Cell (1 No.), CAMPA Hqrs. (1 No.) and one for proposed Data Centre at Circle office Chamba. The committee desired that a proposal in this respect may be placed before the Steering Committee.

APPROVED

Signature

Chairperson, State CAMPA – Executive Committee
-cum- Principal CCF (HoFF), HP.