

PROCEEDING OF THE 2nd MEETING OF GOVERNING BOARD OF HP FOREST SPORTS AND WELFARE SOCIETY SHIMLA HELD ON 14/4/2010 AT CHAIL UNDER THE CHAIRMANSHIP OF SHRI VINEY TANDON, IFS, PRINCIPAL CHIEF CONSERVATOR OF FORESTS (HOFF) HIMACHAL PRADESH.

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Following were present:-

S/Shri/Smt.

1. Viney Tandon, CWLW.HP. ..Member.
2. Praveen Thaplyal, APCCF (Adm. and HRD) ..Member
3. Physical Training Instructor, FTI Chail,HP. .. Member
4. Representative of Dir. Youth Services and Sports/GoHP. ..Member
5. Representative of HPSFDC (on behalf of MD HPSFDC) ...Member.
6. Nagesh Kumar, DCF WL Shimla. ..CEO-cum-Member Secretary
HPFS&WS Shimla.

At the outset the Member Secretary of the HP Forest Sports and Welfare society welcomed the Chairman and members of the Society and apprised about the functioning of the society so far. He further informed that the instructions and directions issued by the Chairman-cum-HoFF/HP stand communicated to all the field functionary of HP Forest Department (upto Division level). Thereafter the following agenda items of the meeting were placed on table for discussion:-

Review of the previous meeting.

The proceedings of Governing Board were circulated among the members vide letter No. HPFS&WS/2421-29, dated 14/9/2010. Since there was no communication received from any members hence the proceedings are confirmed. However a review of progress was also done.

Item No. 1: Accounts and funds position of the Society, list of Contributors:

(a & b) Available funds/expected contribution:

During the course of discussion it has been observed that the field functionaries are not serious about apprising the aims and objectives of the HPFS&WS that's why all the employees of the HPFD could not contribute the nominal contributions fixed by the Society for its members. *It has been decided that all the DDOs bring to the notice of all staff about the broad guidelines finalized by the HPFS&WS for the welfare of its member so that maximum membership may be ensured during 2010-11.*

(C.) Other special Scheme for funds raising other than individual contribution:

It was also been brought into the notice of GB that Commissioner Income Tax , Shimla, HP has registered the HPFS&WS under Income Tax Act. Department u/s 12aa(1)(b) of the Income Tax Act. 1961 and after the registration, the Society will avail all the benefits provided section 11 and 12 of IT Act. 1961. The GB has appreciated the efforts made by the CEO-cum-MS HPFS&WS for the registration of the HPFS&WS with Income Tax Department, HP.

Item No. 2: Activities for 2009-10:

(a) : Discussion about the performance of this year National tournament:

In-compliance to the decision taken in the 1st meeting, necessary coaching camps were organized for the sports persons of the HPFD prior to the 18th All India Forest Sports Meet resulting the HP Forest Department secured 7th position in the All India Meet. .

(b): Incentives for the medalists:

The broad guidelines for welfare activities which also provide the incentives for the medalists stand circulated. The medalists of 18th All India Forest Sports meet will be given the honorarium as per the guidelines.

(C.) Holding of Forest Sports meet at Nahan:

The Conservator of Forests, Nahan Circle-cum- Chairman organizing Committee will ensure the proper audit of the funds collected and utilized for Forest Sports Meet-2009 from the Chartered Accountant and will place the same before the Governing Board in its next meeting for approval.

(d): Enhancing the facilities to the sports persons and Diet Money:

It has been decided that hence forth the diet money of the HPFD's Sports persons will be Rs. 150/-per day subject to the condition that they will not be entitled for TA from Govt. exchequer.

(e) Posting Policy for the Sports persons:

It has been decided that if the outstanding sports persons (participating in National meets) may submit their written consent to Pr.CCF.HP for their posting preferably in Distt. Hqr. to facilitate the practice.

(b) Hiring the services of the coaches before 18th All India Sports meet:

It was decided that appreciation letter from PCCF/HP to all the coaches/department who provided the training/coaching to the sports persons of the HPFD for 18th All India Forest Sports Meet be given.

Item No. 4 : Participation of Forest Team in Local Tournament.

(a) : Volley ball/ Kabaddi/ Basketball:

It was informed that HPFD Volleyball team was sent to participate in State Volleyball championship held at Parwanoo and our team reached up to Q/finals. It was decided that Volley ball, Kabaddi and Basketball teams may be sent to participate in local tournament through HPFS&WS. Such participation keeps the teams in good practice and coordination.

(b) Entry Fee and sharing of prize money:

Since the entry fee of the championship and diet money of the sports persons are being paid by the HPFS&WS, hence the prize and prize money will be shared with the HPFS&WS and the players. However the individual prizes will be that of individuals.

Item No. 5: Welfare activities for the employees:

Since the Chairman has already approved the broad guidelines for welfare activities for the employee, hence all the issues will be decided accordingly and the CEO will ensure its compliance.

Item No. 6 Other items: Distribution of Flag/Trek suits color and Wildlife Symbol to various field offices for participation in State level Forests and Sports meet:

Since no such afresh decision for distribution of flag/Trek suits color and wildlife symbol is required hence the item has been dropped. How ever this year new circle 'Hamirpur' will be there and **the Flag/ Trek suits color for Hamirpur will be 'Maroon' and the wildlife symbol will be 'Sambar'**. There will be 12 teams viz: Direction Office, all nine (T) circles, one wildlife Wing team and HPSFDC. The other functional circles/projects/WP/FTIs etc players will participate from the respective (T) circles in which they are posted.

It has further been decided that there will be league matches wrt Volley ball, Kabbadi and Basketball in the State Forest Sports and Duty Meet-2010 at Chail. The league format will be prepared by the Member Secretary. The grouping of the teams will be as under:

- a. **Team 1: Bilaspur and Hamirpur Circles.**
- b. **Team 2: Mandi and Kullu Circles.**
- c. **Team 3: Dharamshalla and Chamba Circles.**
- d. **Team 4: Shimla and Nahan Circles.**
- e. **Team 5: Direction office and Rampur Circle.**
- f. **Team 6: HPSFDC.**
- g. The WL and other functional circles players of Volley ball, Kabbadi and Basketball, will participate from the respective (T) circles in which they are posted as per above combination.
- h. The above teams will be divided in two pools, Pool 'A' and Pool 'B'.
- i. The teams of last year winner and runner will be put in different pools.
- j. The teams in the pools will play league matches.
- k. The team standing first in Pool 'A' will play semi final with the team standing second in Pool 'B' and the team standing second in Pool 'A' will play semi final with the team standing first in Pool 'B'.
- l. The final will be played among the winners of the two semifinals.

NEW AGENDA:

Agenda item No.2: Activities for the year 2010-11:

(a) Discussion about the performance of National Tournament:

Already discussed at Item No 2(a) above.

(b) Incentive for the medalists:

Already discussed at Item No 2(b) above.

(c.) **Holding of 17th HP Forest Sports Meet at Chail:**

i) Time: The 16th State Forest Sports and duty meet-2010 will be held w.e.f. 9th October 2010 to 11th October 2010 in Forest Training institute Chail. Director Ft.Trg. Institute Chail will ensure the construction of play ground and other arrangement upto September/2010.

(Action by Director FTI Chail)

ii) Events: It was decided that in addition to the events of the 15th Sports Meet at Nahan, squash(men open and Veteran), 400 M walk (men open, men veteran, women open) and 800 M walk (men open, men veteran, women open) will also be included.

(Action by All CFs)

iii): Funds: The Conservator of Forest Finance/Registrar Budget will ensure the necessary allotment of sufficient funds to Wildlife Wing, HP for conducting State Forest Sports Meet-2010. In addition to this each team will be required to pay Rs 25000=00 as entry fees to the organizers.

(Action by CF Fin/ Reg. Budget)

iv) : Ground: It has been decided that since necessary directions have already been issued to Director Ft. Training Institute Chail, hence he will ensure the completion of the proposed construction of the play ground by 30/9/2010 in all respect and will ensure the 200M trek with 5 lanes.

(Action by Director FTI Chail)

v) Food: It was decided that possibility of serving 'Himachali Dham' in the sports meet be explored by hiring the Cooks 'Boties'. The past system of 'Thali' rates did not give good experience as the quality go on decreasing as the meet progresses.

(Action by Member Secy. HPFS&WS)

vi) Staying arrangement: The Dir. Ft. Trg. Institute Chail, HP will ensure the necessary staying arrangement in the Hostels and other Govt. buildings. All the Rest Houses of various departments may be booked. The possibility for hiring the hostels of Army School Chail may also be explored. No staying arrangement to the officers stationed at Shimla (participating in the sports event) is required to be made as they can easily travel to Chail through Govt. vehicle.

(Action by Director FTI Chail)

(d) Participation of the Forest teams in local tournaments:

(i) Events, Entry Fee and (ii) Sharing of Prize Money:

Already discussed at Item No 4(b) above

(e) & (f) : Enhancing the facilities for the sports persons & Enhancing the facilities for the sports persons:

Already discussed at Item No 2(e) above.

(g) : Financial Help for Ms. Sanjo Devi, Dy.anger,(Athlete): The contents of the application of Ms Sanjo Devi, Dy.Ranger were discussed/considered in detail and it has been decided that since Ms Sanjo Devi is representing the State of HP, hence it has been decided that Rs. 5000/- per month be paid to her w.e.f. May/2010 to September (Maximum Rs. 25000/- Rupees Twenty five thousand)only out of the HPFS&WS funds.

(Action by Member Secy.HPFS&WS)

Item No. 3: Welfare activities for the employees:

(a) Broad guidelines for the Welfare activities of the Society have been circulated .

Any suggestions/discussion on the issue:

It has been decided that all the Representatives of Employees Welfare Association of HP Forest Department may feel free for offering their valuable suggestions for the amendments in broad guidelines for welfare activities.

(b) Publication of the Calendar containing the above guidelines:

The GB has approved the proposal for the publication of the 1000 calendar containing the broad guidelines for welfare activities to the members of HPFS&WS @ Rs. 11/- per calendar and it has been decided that in the first phase the same may be provided upto Range level/Dy. Rangers level.

(Action by Member Secy.HPFS&WS)

(C.) Making DDOs (Head of offices) responsible for the circulation of the Welfare Guidelines among the staff:

The Chairman-cum-PCCF.HP showed his displeasure that uptill now the most of the officials of the HPFD are not aware about the constitution/functioning of HP Forest Sports and Welfare Society in the Department. The member Secretary informed that the constitution and the guidelines are on http://www.hpforest.nic.in/Sports_Welfare.htm and also sent to all the forest officers by emails as well as through hard copy. Pr. Chief Conservator of Forest expressed that basically the Head of Offices are responsible for this as most of them do not circulate the various guidelines/instructions upto lower employees. **Therefore, it was decided that it will be the personal responsibility of the DDOs to ensure that the 'Broad Guidelines' reaches to each and every employee working under them.** In case any thing wrong happens at later stage, the 'Society' may not entertain the claims for grants and any complications arising because of that the responsibility will rest with the DDOs. Therefore it was desired by the Pr. Chief Conservator of Forest that all the Head of offices will ensure the circulation of the broad guidelines for the welfare of the members of HPFS&WS, among the staff working under them.

(Action by Member Secy.HPFS&WS/ All CFs and DFOs)

Item No.4 : Nomination of the non official members.

(a) Non Official: It has been decided that the Member Secretary of the HPFS&WS will propose the name of 2-3 non official persons who have interest in promoting the sports and games.

(b) Co-Opted members: The Member Secretary will select the two members as non paying experts (coaches) to the various teams of HPFD whose services will be utilized during State and National Forest Sports Meet.

(Action by Member Secy.HPFS&WS)

5. Accounts and Funds position of the society:

a) Expenditure statement of the year 2009-10 (b) Income tax exemption availability and (c) Available funds as on 31/03/2010:

The Chief Executive Officer of the Society placed the Income and Expenditure statement before the Governing Board which are as under:-

❖ Income of the HPFS&WS during 2009-10(upto 31/3/2010.=

Rs. 537382/-

❖ **Expenditure**

➤ Participation in 50 th HP State Volleyball championship at Parwanoo (Participation fee, sports kit and diet money for 11 players)	Rs. 8392/-
➤ Coaching camps(Athletics) held at Chail and Chandigarh In-connection with National Forest Sports Meet-2010(diet money Etc.)	Rs. 28080/-
➤ Coaching camp(Basket Ball) held at Nahan.	Rs. 8935/-
➤ Coaching camp(Kabaddi) held at Bilaspur.	Rs. 4110/-
➤ Advance Booking of railway ticket(Cancellation charges of 2 tickets)	Rs. 160/-
➤ Bank Transcation charges.	Rs. 90/-
➤ Refreshment charges of Governing Board meetings.	Rs. 1377
<u>Total Expenditure during the year.</u>	<u>Rs. 51148/-</u>

Balance as on 31/3/2010:

Rs. 486234/-

The Governing Board has approved the income and expenditure of the HPFS&WS for 2009-10.

(d) Any special scheme for fund raising other than individual contribution: The CEO will explore the possibility for raising the funds to HPFS&WS keeping in view the availability of income tax exemption by the HPFS&WS.

(e) Publication of the Souvenir- Committee Nomination:

The chairman has proposed the name of Mr. D.P.Sinha, IFS CCF as "Chairman Souvenir Committee-2010" for getting the HP Forest Sports and Duty Meet-2010's Souvenir published which has been approved by the Governing Board and the income of the publicity of advertisement through this souvenir will be utilized for the 18th Sports Meet-2010. The members of the committee will be Shri Susheel Kapta, IFS F/UO O/O Pr.CCF H.P and Shri S.S.Kataik, IFS DFO Publicity Shimla.

(Action by Sh. DP Sinha)

The meeting ended to the vote of thanks to the chair.

Chairman,
HPFS&WS-cum-Pr.CCF.HP.