

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

The citizens are being provided a number of facilities for obtaining information pertaining to the Department, its functioning, technical knowhow, schemes of the Department, majority of the reports, publications and brochures, many more details such as acts/rules/notifications/circulars/voluntary disclosures/Property returns of the officers etc., and are displayed on the departmental web site, i.e. www.hpforest.nic.in. All these are also furnished in Paras 4(1)(b) (i) to (xiv) under the tab **RTI, Mandatory disclosures**.

The Department is also maintaining a very old forest library since, 1998, under the Name, **Forest Library** managed in the name of **HP Forest Resource Information and Library Services Society (HPFRILSS) Mist Chamber Khalini, Shimla-2**. The details of library and its timings are furnished as under:

The HP Forest Resource Information and Library Services Society (HPFRILSS) is registered under Societies Registration Act XXI of 1860 on 4th May 2006. The Society has been created to manage the Central Forest Library vide Govt. Notification No. FFE-B-A (3) 1/06 dated 27th April 2006. The library is located at Mist Chamber, in 4th Floor adjoining GIS Lab, Khalini, Mist Chamber, Shimla-2 Himachal Pradesh. The main objectives of the Society is to disseminate information related to forest, wildlife and environmental related issues and raise awareness and knowledge through collection of information, storage and dissemination. The following facilities are being provided by the Library Society, as under:-

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| Photo Copying Facility: | This facility is provided to any user @ Rs 2.50 per page. |
| Internet Service: | Library has internet service to all users @ Rs. 25 per hour. |
| Binding Facility: | Comb, Spiral binding and Lamination facility provided at approved rates. |
| Extension Facility: | Books, video tapes, CDs are lent out for maximum period of 15 days. The rate for Video tapes and CDs are Rs. 10/- and 5/- per day respectively. |
| Timing of the Library: | Timing of the library is 11AM to 6 PM. |
| Membership: | In the beginning the Library had 300 members from HPFD with a fee of Rs. 100/- per person per year. For others the membership fee is Rs. 250. The membership fee of the Library was Rs. 100 per year per member since 1998. In the 2nd Executive & Finance Committee meeting of the Society, the Chairperson suggested that the membership fee should be increased to Rs.250 per member annually above the rank of ACF & for other officials Rs. 150 per member annually. The membership of the Library should be renewed every year by the member himself. But, now only 12 persons have been renewing the membership fee of the library regularly. During the current year only 3 persons have enrolled as members (outsider) and one from HPFD has renewed their membership. |